2012-2013

Committee Descriptions, Initiatives and Rosters

Cytotechnology Program Review Committee *(Standing Committee)*
Description: This committee manages the ongoing review process for all new and existing Schools of Cytotechnology and makes recommendations to CAAHEP as to the status of each program.

Responsibilities

- Advise and collaborate with the Cytotechnology Education Resource Committee on issues related to Cytotechnology education.
- Monitor and review Cytotechnology Programs to ensure compliance with Standards and Guidelines for the Accreditation of Educational Programs in Cytotechnology and the policies and procedures of CAAHEP and CPRC; and make recommendations for accreditation Alert the Executive Board when the status of Cytotechnology Program's changes.
- Participate in CAAHEP as a delegate.
- Nominate colleagues for ASC Achievement Awards
- Provide written and/or in person reports to ASC EB as scheduled by ASC office

2012-2013 Initiatives

- Monitor the impact (financial and administrative) of the multi-organization sponsorship of the CPRC.
- Identify areas where collaboration with other professional organizations or existing collaborative groups (CETC) may benefit the educational process as a whole
- Address issues discussed in the Future of Cytology White Paper and move the training programs towards future practice models.

Cytotechnology Program Review Committee
Donald Schnitzler BS CT(ASCP), *Chair, 2013*
Stephanie Hamilton EdD SCT(ASCP)IAC MB(ASCP), *Vice Chair, 2013*
Karen Atkison MPA CT(ASCP)CMIAC, *2014*
Jennifer Brainard MD, *2014*
Amber Donnelly SCT(ASCP) PhD, *2014*
Karen Nauschuetz MD, *2014*
David Wilbur MD, *2014*
Nadeem Zafar MD, *2014*
Jill Caudill, MEd, SCT(ASCP)^{CM}, *EB Advisor*
Deborah Sheldon, *ASC Staff Liaison*

2012-2013

Committee Descriptions, Initiatives and Rosters

Continuing Education Oversight Committee *(Ad Hoc Committees)*
Description: This committee oversees and evaluates the effectiveness of the overall ASC CME and CE Programs. The Committee is responsible for reviewing the evaluations from the ASC educational activities and relaying any topics, changes, or improvements for the overall CME Program to the respected committees for implementation.

Responsibilities:

- Oversee the development of ASC education meetings and learning resources
- Review all educational committee programs to identify professional gaps in educational offerings.
- Evaluate the overall effectiveness of the ASC's CME program and suggest improvements to the program.
- Provide oversight and assistance to the ASC regarding ACCME Policies.
- Send follow-up surveys to CME activities participants to determine the usefulness of the educational content.
- Schedule face to face meeting at ASC annual meeting and conference calls as warranted
- Chair to provide EB with evaluation update of committee initiatives/achievements and committee member participation per schedule from ASC staff.

2012-2013 Initiatives

- **Committee to review 2012 ASC strategic plan and responsibilities and align/prioritize specific initiatives for 2012-2013.**
- Review CME evaluations and evaluate statistics to designate participants needs.
- Ensure that the current educational offerings are meeting the needs identified in the Future of Cytology report
- Consistently survey and review the educational needs and participant satisfaction with the ASC educational programming for cytotechnologists/pathologists
- Identify and aim to fill learning gaps (not limited to what is noted by members, may need to identify trends that will lead to new learning gaps)
- Identify and oversee incorporation of new teaching modalities by which to offer education and expand modalities that receive good feedback
- Review, and if warranted restructure, oversight of all committees involved in developing/delivering educational content to focus on efficient use of resources
- Develop a checklist that all educational committees will use when creating programs that will align with the ASC mission/vision.

2012-2013

Committee Descriptions, Initiatives and Rosters

Continuing Education Oversight Committee
Diane Davey MD, *Chair, 2013*
Zubair Baloch MD PhD, *2013*
Brian Collins MD, *2013*
Nirag Jhala MD MIAC, *2013*
Walid Khalbuss MD PhD PhD, *2013*
Dina Mody MD, *2013*
Patricia Wasserman MD, *2013*
Claire Michael MD, *2013*
Ritu Nayar, MD, *EB Advisor*
Jodi Smith, *ASC Staff Liaison*

2012-2013

Committee Descriptions, Initiatives and Rosters

Scientific Program Committee *(Standing Committee)*
Description: This committee plans the scientific content of the ASC Annual Scientific Meetings, including the selection of additional sessions (Cytology Workshops, Panel Luncheon Seminars, etc.) and abstracts for platform and poster presentations.

Responsibilities

- Identifies and plans all programming for the ASC Annual Scientific Meeting. Participates in the Continuing Education Oversight Committee to coordinate activities with planning for other ASC programs
- Ensure ACCME compliance for the Annual Scientific Meeting
- Consider new approaches in presentations such as recording sessions, streaming online events.
- Continue to foster collaborations with other Societies (PSC, CAP, BSCC, etc.)
- Nominate colleagues for ASC Achievement Awards
- Schedule face to face meeting at ASC annual meeting and conference calls as warranted
- Chair to provide EB with evaluation update of committee initiatives/achievements and committee member participation per schedule from ASC staff

2012-2013 Initiatives

- **Committee to review 2012 ASC strategic plan and responsibilities and align/prioritize specific initiatives for 2012-2013.**
- Create the 61ST Annual Scientific Meeting Scientific Program. Identify relevant focus of annual meetings based on the learning gaps Encourage more abstract submissions related to quality, molecular and other ancillary testing on cytologic specimens for the ASC Annual Scientific Meeting
- Ensure that the offerings are meeting the needs identified in the Future of Cytology report.
- Promote teaching of new technologies
- Sustain high quality in all programs by offering speaker training/tips for presentations at the meeting and via free webinars Review evaluations to improve/sustain programming quality
- Identify and implement new delivery mechanisms for educational programs/offerings by utilizing social media networks, blogging, mobile device applications
- Select special speakers for the Koss Lectures and New Frontiers at least 15 months prior to the Meeting (with assistance from ASC Executive Board)
- Collaborate with Companion meetings committee to do more co-sponsored meetings

2012-2013

Committee Descriptions, Initiatives and Rosters

Scientific Program Committee
Dina Mody MD, *Chair, 2013*
Sandra Giroux MS SCT(ASCP)CFIAC, *2013*
Beverly Haigler-Daly BS CT(ASCP), *2013*
Liron Pantanowitz MD, *2013*
Momin Siddiqui MD FIAC, *2013*
Kristen Atkins MD, *2014*
Donna Russell MS CT(ASCP) HT(ASCP), *2014*
Angela Wright MD, *2013, Junior Ad Hoc Member*
Ritu Nayar, MD, *EB Advisor*
Jodi Smith, *ASC Staff Liaison*

2012-2013

Committee Descriptions, Initiatives and Rosters

Companion Meeting(s) Committee *(Ad Hoc Committees)*
Description: This Committee is responsible for corresponding and developing program/courses for organizations outside of the ASC, such as, USCAP and ASCP.

Responsibilities

- Create and implement ASC programming for companion meetings or joint symposia/ scientific sessions at other national and international professional society meetings.
- Coordinate program development with Scientific Program Committee and Continuing Educational Oversight Committee. Draw upon previous successes in other ASC educational programs.
- Submit programs to Executive Board for approval prior to submission to other society
- Schedule face to face meeting at ASC annual meeting and conference calls as warranted
- Chair to provide EB with evaluation update of committee initiatives/achievements and committee member participation per schedule from ASC staff.

2012-2013 Initiatives

- **Committee to review 2012 ASC strategic plan and responsibilities and align/prioritize specific initiatives for 2012-2013.**
- Develop program for the 2013 USCAP Meeting in coordination with the PSC.
- Develop program for the 2013 ASCP Annual Meeting in coordination with ASCP education committee.
- Provide proposal for developing programming for new companion meetings as opportunities arise.

Companion Meeting(s) Committee
Zubair Baloch MD PhD, *Chair, 2013*
Robert Goulart MD, *2013*
Deanna Iverson MHS SCT(ASCP) HTL, *2013*
Sara Monaco MD, *2013*
N. Paul Ohori MD, *2013*
A. Janie Roberson BS SCT(ASCP)CMIAC, *2013*
Philippe Vielh MD PhD, *2013*
Sue Zaleski MA SCT(ASCP), *2013*
Erin Consamus MD, *2013, Junior Ad Hoc Member*
Ritu Nayar, MD, *EB Advisor*
Jodi Smith, *ASC Staff Liaison*

2012-2013

Committee Descriptions, Initiatives and Rosters

Cyto-econference Committee *(Ad Hoc Committees)*
Description: This Committee develops and manages the ASC Cyto-eConference program in cytopathology.

Responsibilities

- Participates in the Continuing Education Oversight Committee
- Ensure ACCME compliance for the Cyto-eConference
- Evaluate previously recorded Cyto-eConference to determine if content is current.
- Nominate colleagues for ASC Achievement Awards
- Schedule face to face meeting at ASC annual meeting and conference calls as warranted
- Chair to provide EB with evaluation update of committee initiatives/achievements and committee member participation per schedule from ASC staff.

2012-2013 Initiatives

- **Committee to review 2012 ASC strategic plan and responsibilities and align/prioritize specific initiatives for 2012-2013.**
- Develop the 2013-14 Cyto-eConference and archive program to reflect current and future needs
- Moderate Cyto-eConference Program
- Explore developing "Special Webinars of Interest" or hot topics
- Sustain high quality in all programs by offering speaker training/tips for presentations at the meeting and via free webinars
- Review evaluations to improve/sustain programming quality
- Identify new delivery mechanisms for educational programs/offerings by utilizing social media networks, blogging, mobile device applications
- Participate in feasibility of developing a joint Cyto-eConference program with ASCP for the next cycle

Cyto-econference Committee
Brian Collins MD, *Chair, 2013*
Lewis Hassell MD, *2013*
Lester Layfield MD, *2013*
Michele Smith SCT(ASCP), *2013*
Dena Stripe BS CT(ASCP), *2013*
Darshana Jhala MD, *2014*
Barbara McGahey Frain MS CT(ASCP), 2014
Jessica Wang MD, *2013, Junior Ad Hoc Member*
Ross Miller MD, *2013, Junior Ad Hoc Member*
Jill Caudill, Med, SCT(ASCP)^{CM}, *EB Advisor*
Jodi Smith, *ASC Staff Liaison*

2012-2013

Committee Descriptions, Initiatives and Rosters

eJournal Committee *(Ad Hoc Committees)*
Description: This Committee is responsible for monitoring scientific journals for articles of interest for the online education acitivity, eJournal Club.

Responsibilities

- Participates in the Continuing Education Oversight Committee
- Submit the planned program to the Executive Board for approval.
- Develop a hot topic Webinar from one article in coordination w/Cyto-eConference Committee
- Ensure ACCME compliance for the eJournal Club
- Nominate colleagues for ASC Achievement Awards
- Schedule face to face meeting at ASC annual meeting and conference calls as warranted Chair to provide EB with evaluation update of committee initiatives/achievements and committee member participation per schedule from ASC staff.

2012-2013 Initiatives

- **Committee to review 2012 ASC strategic plan and responsibilities and align/prioritize specific initiatives for 2012-2013.**
- Review the policy/procedure for selecting articles and method of presentation
- Consider expanding to one article/month (12 per year)
- Identify new delivery mechanisms for educational programs/offerings by utilizing social media networks, blogging, mobile device applications Obtain, review and address participant feedback

eJournal Committee
Nirag Jhala MD MIAC, *Chair, 2013*
Zahra Maleki MD, *2013*
Judith Modery MA SCT(ASCP), *2014*
Chengquan Zhao MD, *2014*
Barbara McGahey Frain MS CT(ASCP), *2014*
Joan Rossi MA CT(ASCP), *2014*
Rebecca Wong, MD*, 2014*
Abberly Lott Limbach MD, *2013, Junior Ad Hoc Member*
Richard Cantley MD, *2013, Junior Ad Hoc Member*
Ritu Nayar, MD, *EB Advisor*
Tysh Lomax, *ASC Staff Liaison*

2012-2013

Committee Descriptions, Initiatives and Rosters

Educational Planning Committee *(Ad Hoc Committees)*
Description: This Committee suggests new educational items to be placed on website and reviews the relevance and sustainability of educational items on the website at least every six months The Committee is charged with investigating and evaluating other educational and teaching methodologies to meet the professional educational needs of the members of the Society.

Responsibilities

- Participate in the Continuing Education Oversight Committee
- Coordinate and prioritize the stream of e-learning components with the National Office staff.
- Generate and develop content for educational activities with an on-line component, ensuring that some of the content has the options for of CME and/or SAM.
- Consider web-based programs using virtual slides and other educational material (recording, etc.) offerings for MOC and SAMs.
- Ensure that all programs meet ACCME requirements.
- Nominate colleagues for ASC Achievement Awards
- Schedule face to face meeting at ASC annual meeting and conference calls as warranted
- Chair to provide EB with evaluation update of committee initiatives/achievements and committee member participation per schedule from ASC staff.

2012-2013 Initiatives

- **Committee to review 2012 ASC strategic plan and responsibilities and align/prioritize specific initiatives for 2012-2013.**
- Expand the web-based educational materials (such as Case Studies and Virtual Slides) in coordination with *The ASC Bulletin* Editor and ASC staff
- Review the online Bethesda Cervical Cytology Atlas and update as needed
- Reach out to Cytotechnology Program Directors and Fellowship Program directors to encourage submission of cases (via listservs, personal communication)
- Develop new program ideas for online distance/learning (live and on demand programming) in conjunction with other educational committees.
- Consider ideas such as focused courses (virtual slide workshops, telepathology, etc) that may be referred to the Scientific Program Committee to advance the Future of Cytology
- Identify new delivery mechanisms for educational programs/offerings by utilizing social media networks (Facebook, twitter, etc.) , blogging, mobile device applications

2012-2013

Committee Descriptions, Initiatives and Rosters

Educational Planning Committee
Walid Khalbuss MD PhD*, Chair, 2013*
Leonard Bloom CT(ASCP*, 2013*
Manon Auger MD*, 2014*
William Faquin MD PhD*, 2014*
Krisztina Hanley MD*, 2014*
Ajit Paintal MD*, 2014*
Julia Samolczyk BS, CT(ASCP) ,*2014*
Vinod Shidham MD*, 2014*
Brenda Sweeney MS SCT CLA(ASCP) ,*2014*
Paul VanderLaan MD PhD*, 2014*
Michiya Nishino MD PhD, *2013, Junior Ad Hoc Member*
Lindsay Waters MD, *2013, Junior Ad Hoc Member*
Ritu Nayar, MD, *EB Advisor*
Tysh Lomax, *ASC Staff Liaison*

2012-2013

Committee Descriptions, Initiatives and Rosters

Cytopathology Program Directors Committee *(Ad Hoc Committees)*
Description: This Committee reviews ACGME/RRC program requirements for cytopathology fellowship programs and develops tools or templates to assist program directors in complying with the requirements and the ACGME competencies.

Responsibilities

- Regularly engage Program Directors (ASC Program Directors list-serve or other methods).
- Anticipate and address changes in clinical practice and clinical implementation of research findings that need to be included in fellowship training to fully prepare the next generation of cytopathologists.
- Assist in developing the Strategies in Cytopathology Education Course held at the ASC Annual Scientific Meeting. Continually develop and share best practices in education,
- Nominate colleagues for ASC Achievement Awards
- Schedule face to face meeting at ASC annual meeting and conference calls as warranted
- Chair to provide EB with evaluation update of committee initiatives/achievements and committee member participation per schedule from ASC staff.

2012-2013 Initiatives

- **Committee to review 2012 ASC strategic plan and responsibilities and align/prioritize specific initiatives for 2012-2013.**
- Share documents and Fellowship Program resources on the newly created *Cytopathology Innovation Resource Center (CIRCe)* on the ASC Web site
- Develop a practice based learning tool for cytopathology fellowship program directors to assist in training cytopathology fellows.
- Evaluate the effectiveness of the tool and determine current practice based learning tools through an active discussion on the Fellowship Directors Listserv
- Identify new delivery mechanisms for educational programs/offerings that appeal to the younger generation by utilizing social media networks, blogging, mobile device applications

Cytopathology Program Directors Committee

Patricia Wasserman MD, *Chair, 2013*
Samantha Butler MD*, 2013*
Deborah Chute MD*, 2013*
Leslie Dodd MD*, 2013*
Aziza Nassar MD*, 2013*
Aylin Simsir MD*, 2013*
Marilyn Bui MD PhD *, 2014*
Susan Haley MD*, 2013, Junior Ad Hoc*
Kim Berg MD*, 2013, Junior Ad Hoc*
Ritu Nayar, MD, *EB Advisor*
JoAnn Jenkins, *ASC Staff Liaison*

2012-2013

Committee Descriptions, Initiatives and Rosters

Cytotechnology Educational Resource Committee *(Ad Hoc Committees)*
Description: This committee monitors and develops cytotechnology educational material and other resources for the cytotechnology programs for the ASC Web site.

Responsibilities

- Identify (other) funding sources for cytotechnology programs
- Develop student recruitment materials for the ASC Web site
- In coordination with the CPRC to identify potential models for future cytotechnology training
- Anticipate and address changes in clinical practice and clinical implementation of research findings that need to be included in training to fully prepare the next generation of cytotechnologists.
- Nominate colleagues for ASC Achievement Awards
- Schedule face to face meeting at ASC annual meeting and conference calls as warranted
- Chair to provide EB with evaluation update of committee initiatives/achievements and committee member participation per schedule from ASC staff.

2012-2013 Initiatives

- **Committee to review 2012 ASC strategic plan and responsibilities and align/prioritize specific initiatives for 2012-2013.**
- Create and update the *Cytopathology Innovation Resource Center (CIRCe)* for the ASC Web site. Assist in developing the Strategies in Cytopathology Education Course held at the ASC Annual Scientific Meeting
- Encourage educators to share educational resources on the CIRCe.
- Identify new delivery mechanisms for educational programs/offerings by utilizing social media networks, blogging, mobile device applications
- Review current scope of practice every three years to determine future needs in various types of practice settings
- Maintain and update the Core Curriculum for Molecular Biology

Cytotechnology Educational Resource Committee

Marilee Means PhD SCT(ASCP), *Chair, 2013*
Camilla Cobb MD, *2013*
Jianyu Rao MD, *2013*
Dorota Rudomina CT(ASCP), *2013*
Marcia Edelweiss MD, *2014*
Shirley Greening MS JD CFIAC, *2014*
Arlene Parrish MS SCT(ASCP)IAC, *2014*
Araylla Hennigar BA CT(ASCP), *2013, Junior Ad Hoc Member*
Jill Caudill, MEd, SCT(ASCP)^{CM}, *EB Advisor*
Deborah Sheldon, *ASC Staff Liaison*

2012-2013

Committee Descriptions, Initiatives and Rosters

Progressive Evaluations of Competency (PEC) Committee *(Ad Hoc Committees)*
Description: This Committee updates and monitors the sequential examination given to the cytopathology fellows, and pathology residents.

Responsibilities

- Ensure that topics and questions are of good quality ensure adequate preparation of trainees for future success on board examinations.
- Continually update and solicit questions from a variety of sources (e.g., Annual Scientific Meeting Directors, Cyto-eConference Presenters, members of educational committees and Cytopathology Program Directors Committee)
- Declare and avoid conflict of interest by ensuring no overlap of members with those on certifying organization examination committees
- Survey participants and assess evaluations for continuous quality improvement
- Nominate colleagues for ASC Achievement Awards
- Schedule face to face meeting at ASC annual meeting and conference calls as warranted
- Chair to provide EB with evaluation update of committee initiatives/achievements and committee member participation per schedule from ASC staff.

2012-2013 Initiatives

- **Committee to review 2012 ASC strategic plan and responsibilities and align/prioritize specific initiatives for 2012-2013.**
- Obtain, disseminate and follow guidelines for developing and writing good questions
- Monitor the effectiveness the PEC exams and questions
- Add a brief survey to be taken at the conclusion of the PEC exam to receive participant feedback
- Explore partnership with ASCP RISE Committee to share questions and images
- Consider expanding the PEC to include cytotechnologists
- Consider offering an online "mock Board preparation exam" for cytopathology fellows.

Progressive Evaluation of Competency (PEC) Committee

Claire Michael MD, *Chair, 2013*
Hillary Kimbrell MD, *2014*
Sonya Griffin MS SCT(ASCP)IAC, *2013*
Rodolfo Laucirica MD, *2014*
Debbie Hawkins BS SCT(ASCP), *2013*
Sue Ellen Martin MD PhD, *2014*
Hannah Krigman MD, *2013*
Xiaoqi Lin MD PhD, *2014*
M. Katayoon Rezaei MD, *2013*
Manette Monroe MD, *2014*
Rosemary Zuna, MD, *2014*
Ritu Nayar, MD, *EB Advisor*
Tysh Lomax, *ASC Staff Liaison*

2012-2013

Committee Descriptions, Initiatives and Rosters

ASC/ASCP Collaboration Workgroup
Description: This workgroup will determine the feasibility of various collaboration possibilities related to annual and interim meeting outlined in the MOU.

2012-2013 Initiatives

- Assisting in defining the details of the ASC/ASCP MOU with regard to educational programming
- Assess feasibility and timing of developing joint programming at the existing short/ weekend courses or new programs in the short term (1.5-2 years)
- Consider co-localization of annual meeting in moderate term (3-5 years) based on experience with MOU.
- Develop a timeline for identified initiatives and coordinate these in writing with ASCP

ASC/ASCP Collaboration Workgroup
Dina Mody MD, *Co-Chair, 2013*
Donna Russell MS CT(ASCP) HT(ASCP), *Co-Chair 2013*
Jill Caudill MEd SCT(ASCP)^{CM}, *2013*
Kristen Atkins MD, *2013*
Diane Davey MD, *2013*
Walid Khalbuss MD PhD, *2013*
Kalyani Naik MS SCT(ASCP), *2013*
Ritu Nayar MD MIAC, *2013*
Mary Sidawy MD, *2013*
Eva Wojcik MD MIAC, *2013*
Beth Jenkins, *ASC Staff Liaison*
Jodi Smith, *ASC Staff Liaison*
JoAnn Jenkins, *ASC Staff Liaison*

2012-2013

Committee Descriptions, Initiatives and Rosters

Research and Current Concepts Committee *(Ad Hoc Committees)*
Description: This Committee monitors and evaluates current concepts and technological developments in cytology. It works with the Scientific Program Committee, *The ASC Bulletin,* and other ASC committees to effectively communicate information to the Society and its membership.

Responsibilities

- Maintain awareness of new developments and trends in research and science pertinent to cytopathology and communicate these to relevant committees, including Scientific Program and other educational committees, for inclusion in programming and other committee activities.
- Advocate for the cytologic method in clinical trials, biorepository development, and other emerging research programs and funding opportunities.
- Evaluate abstracts at the ASC Annual Scientific Meeting and select the recipients for the Warren R. Lang, MD Resident Physician, Cytotechnologist Scientific presentation, ASC Foundation – Future of the Profession and the Geno Saccomanno, MD New Frontiers in Cytology Awards
- Review the current award criteria and process and update as necessary Nominate colleagues for ASC Achievement Awards Schedule face to face meeting at ASC annual meeting and conference calls as warranted
- Chair to provide EB with evaluation update of committee initiatives/achievements and committee member participation per schedule from ASC staff.

2012-2013 Initiatives

- **Committee to review 2012 ASC strategic plan and responsibilities and align/prioritize specific initiatives for 2012-2013.**
- Develop a process to review the abstracts and grant applications (i.e., create subgroups for reviewing purposes)
- Produce a yearly summary article for *The ASC Bulletin* on Cell Biology research relevant to diagnostic morphologic features of cancer including a summary of important points relevant to Cytopathology from the yearly Cell Biology meeting.
- Correspond with Cell Biology journal editors to request that authors integrate the morphology of their cancer cell model systems into their studies (the ASC Web site would be a resource).
- Correspond with national research agencies (i.e. NIH, DOD, ECOG) addressing funding needs for basic research related to Cytopathology.

2012-2013

Committee Descriptions, Initiatives and Rosters

- Provide names of potential speakers for the ASC Annual Meeting.
- Establish a study group comprised of physician and cytotechnologist members to assess the outcomes of the ASC-funded research and vendor-sponsored activities and if warranted develop a statement.
- Evaluate applications for the Foundation Research Grants if directed to do so by Foundation board

Research and Current Concepts Committee
Amy Clayton MD, *Chair, 2014*
Andrew Fischer MD, *2013*
G. Denice Smith PhD MS CT(ASCP), *2013*
Andrew Stanton BS CT(ASCP), *2013*
Joe Walker Jr., MS SCT(ASCP), *2013*
Bin Yang MD PhD, *2013*
Tatiana Zorina PhD CT(ASCP), *2013*
Sara Monaco MD, *2014*
Gilda Santos MD PhD, *2014*
Natalie Freed MD MBS, *2013, Junior Ad Hoc Member*
Madelyn Lew MD, 2013, *Junior Ad Hoc Member*
Michael R. Henry, MD, *EB Advisor*
JoAnn Jenkins, MD, *ASC Staff Liaison*

2012-2013

Committee Descriptions, Initiatives and Rosters

Government Affairs and Economic Policy Committee *(Ad Hoc Committees)*
Description: This Committee monitors legislative and regulatory events, which affect the practice of cytopathology, and communicates information about these events to the Executive Board and the membership of the Society. This information allows the Society and its members to respond to issues influencing their profession.

Responsibilities

- Communicate and collaborate with the AMA, CAP, ASCT, ASCP, PSC and various governmental agencies to represent and advocate when issues relevant to cytopathology arise.
- Serve as a resource for the ASC National Office staff when questions arise regarding laboratory guidelines, practices and legislative issues. Update as necessary the Cytotechnology Scope of Practice document.
- Encourage ASC members to be active in the legislative arena.
- Monitor and respond to requests/questions regarding payment and economic issues affecting ASC members (ASC listserv).
- Nominate colleagues for ASC Achievement Awards
- In a timely manner, inform ASC members and the Executive Board of any proposed state or national regulations or legislation affecting them.
- Schedule face to face meeting at ASC annual meeting and conference calls as warranted
- Chair to provide EB with evaluation update of committee initiatives/achievements and committee member participation per schedule from ASC staff.

2012-2013 Initiatives

- **Committee to review 2012 ASC strategic plan and responsibilities and align/prioritize specific initiatives for 2012-2013.**
- Explore partnerships with other organizations to expand and enhance responsibilities outlined above.
- Train members, leaders to advocate in collaboration with the CAP Legislation Program

Government Affairs and Economic Policy Committee
Margaret Neal MD, *Chair, 2013*
Keisha Brooks, MS, CT, MB(ASCP), *2014*
Mousa Al-Abbadi MD FCAP, *2013*
Michael Berry SCT(ASCP), *2014*
Mostafa Fraig MD, *2013*
Eric Huang MD PhD, *2013*

2012-2013

Committee Descriptions, Initiatives and Rosters

Swati Mehrotra MD, *2014*
Pamela Gibson MD, *2014*
W. Stephen Black-Schaffer MD, *ex officio*
Carol Filomena MD, *ex officio*
Marina Mosunjac MD, *ex officio*
Bryan Janssen MD, *2013, Jr Ad Hoc Member*
Michael R. Henry, MD, *EB Advisor*
Beth Jenkins, MD, *ASC Staff Liaison*

2012-2013

Committee Descriptions, Initiatives and Rosters

Clinical Practice Committee *(Ad Hoc Committees)*
Description: This Committees purpose is to monitor laboratory regulations that affect clinical practice and address the challenges of laboratories to improve the service of the cytopathology laboratory.

Responsibilities

- Anticipate and address issues related to new test development, quality, safety that impact cytology laboratory services
- Maintain awareness of new developments and trends in clinical cytopathology practice and communicate these to pertinent committees, including Scientific Program and other educational committees, for inclusion in programming and other committee activities.
- Collaborate with the Government Affairs and Economic Policy Committee to provide prompt and timely input on regulatory and economic issues pertaining to clinical practice.
- Develop new initiatives related to practice guideline development, new roles for cytopathologists/cytotechnologists and effective test utilization in cytopathology.
- Direct the impact of patient interaction on cytopathology practice -collaborate with public relations committee
- Apply for funding support as available (CDC, PICORI, etc)
- Explore collaborations with CAP, ASCT, PSC on above initiatives
- Use social media to discuss important issues concerning the field on the ASC Web site.
- Nominate colleagues for ASC Achievement Awards Schedule face to face meeting at ASC annual meeting and conference calls as warranted
- Chair to provide EB with evaluation update of committee initiatives/achievements and committee member participation per schedule from ASC staff.

2012-2013 Initiatives

- **Committee to review 2012 ASC strategic plan and responsibilities and align/prioritize specific initiatives for 2012-2013.**
- Assess the impact of the workload limit recommendations on cytotechnologist and lab practices through initiatives such as surveys, Annual Meeting Focus Groups, and in collaboration with other organizations. Responses to the surveys will be used to assess the impact of workload limit recommendations in various laboratories.
- Development of training tools for ASC website
- Consider developing a rapid evaluation of FNAs training tool that endocrinologists could access or that pathologists could use in training their own clinicians.
- Develop a tool that members can use to track cyto-histo correlation (collaborate with

2012-2013

Committee Descriptions, Initiatives and Rosters

CAP?)

- Produce a cytopathology quality newsletter (special edition of *The ASC Bulletin or web based)* that is available to all ASC Members.
- Address improvement in workplace environment for the professionals In collaborations with the Public Affairs Committee consider a paper on the 2012 Cervical Cancer Screening Guidelines for publication in JASC

Clinical Practice Committee
Christine Booth MD, *Chair, 2014*
R. Marshall Austin MD PhD, *2013*
Leigh Ann Cahill BS CT(ASCP)CMIAC, *2013*
Fern Miller MSM CT(ASCP), *2013*
Armanda Tatsas MD, *2013*
Dawn Underwood MS CT(ASCP), *2013*
Chengquan Zhao MD, *2013*
Janie Roberson BS SCT(ASCP)CMIAC, *2014*
George Birdsong MD, *2014*
Tatjana Antic MD, *2014*
Isam Eltoum MD, *2014*
Shelley Odronic MD, *2013, Junior Ad Hoc Member*
Paul Chiou MPH CT(ASCP), *2013, Junior Ad Hoc Member*
Ritu Nayar, MD, *EB Advisor*
Beth Jenkins, MD, *ASC Staff Liaison*

2012-2013

Committee Descriptions, Initiatives and Rosters

ASC Foundation Board *(Standing Committee)*
Description: The ASC Foundation expands financial support for the Society's mission and its strategic goals of education, advocacy and research.

Responsibilities

- Develop and implement fund-raising programs that bring in new sources of financial support for the ASC.
- Identify and outreach to potential donors (members, non-members, organizations, industry partners, foundations, individuals, patient advocacy groups) and cultivate them as donors.
- Raise visibility and awareness to promote ASC fund-raising programs, including writing articles for *The ASC Bulletin* regarding the activities of the Foundation and other communications
- Prepare an annual report on Foundation activities to be shared with members, donors, and friends of the ASC, including presentation at the Annual Meeting and hardcopy mailing.
- Provide regular acknowledgement and thanks to donors. Participate actively in advocacy
- Nominate colleagues for ASC Achievement Awards Schedule face to face meeting at ASC annual meeting and conference calls as warranted Chair to provide EB with evaluation update of committee initiatives/achievements and committee member participation per schedule from ASC staff.

2012-2013 Initiatives

- **Committee to review 2012 ASC strategic plan and responsibilities and align/prioritize specific initiatives for 2012-2013.**
- In concert with EB, re-evaluate and better define the relationship of the Foundation to the ASC Executive Board with respect to responsibilities and budget; present this to the ASC-EB.
- Increase Foundation contributions by conducting fundraising activities and **determine target net goals**
- Explore new donor targets and methods and expand contributors' spheres
- Review the grants that are currently offered and determine if the grants should be repurposed to address future forces of change in the field, future practice trends, and to attract the best applications.
- Evaluate whether a full/part-time staff member dedicated to fundraising (commission based) would benefit the ASC's fundraising efforts.

2012-2013

Committee Descriptions, Initiatives and Rosters

- Increase acknowledgement and "thank you's" to those who have given to the Foundation
- Solicit corporations, foundation, membership and public for contributions to the ASC Foundation.
- Highlight a topic(s) and solicit for research projects through the ASC Foundation or with other appropriate organizations.
- Work on defining advocacy initiatives with other ASC (Public Affairs) and other professional organization committees
- Determine who should review foundation award applications (Current concepts committee, Foundation members or a subgroup from both)

Foundation Board
Ann Moriarty MD, *Co-Chair, 2014*
William Crabtree PhD SCT(ASCP), *Co-Chair, 2014*
Ronald Luff MD MPH, *2013*
Patricia Wasserman MD, *2013*
Trent Coy BS SCT MP(ASCP), *2014*
Gladwyn Leiman MD, *2014*
Mary Schwartz MD, *2014*
Sue Zaleski MA SCT(ASCP), *2014*
Michael R. Henry, MD, *EB Advisor*
Beth Jenkins, MD, *ASC Staff Liaison*

2012-2013

Committee Descriptions, Initiatives and Rosters

Budget and Finance Committee *(Standing Committee)*
Description: This Committee helps to manage the budget of the Society.

Responsibilities

- Review budget prepared by the Executive Director and Secretary-Treasurer, and make recommendations regarding this in a timely manner.
- Consider requests for budget allocations from ASC Committees, Task Forces, Liaisons and Members.
- Review and evaluate membership dues and adjust annually or bi-annually to account for the cost of added programs and regular inflation.
- Review and advise on operating costs to ensure they remain within 15 -18% of total expenses.
- Review adequacy of salary and benefits for the National Office Staff.
- Nominate colleagues for ASC Achievement Awards
- Schedule face to face meeting at ASC annual meeting and conference calls as warranted
- Chair to provide EB with evaluation update of committee initiatives/achievements and committee member participation per schedule from ASC staff.

2012-2013 Initiatives

- **Committee to review 2012 ASC strategic plan and responsibilities and align/prioritize specific initiatives for 2012-2013**
- Develop a reserve strategy to include an overall reserve target (as a percentage of operating expenses), as well as policies and procedures for use and payback of reserve funds.
- Review and report on the findings of the End-Of-Year Audit with consultation from outside accountants as needed.
- Work with foundation board to determine overall budget relationship of foundation and EB.
- Review and meet annual revenue goals for the new Journal as provided by Publisher, adjust accordingly
- Identify and/or create one new product each year (over the next three years) to increase revenues so the ASC is not dependent on investments for operating expenses
- Identify cost efficiencies through collaboration with other organizations while being financially responsible.
- Review current expenses to identify areas of cost inefficiencies and potential areas of savings within our current activities/budgetary expenditures
- Budget and Finance Committee should review the final audit and budget to determine if

2012-2013

Committee Descriptions, Initiatives and Rosters

the ASC programs fees and expenses need to be adjusted/modified to achieve a neutral budget

Budget and Finance Committee
Mary Schwartz MD, *Chair, 2013*
Joseph Clarici Jr. SCT(ASCP), *2013*
Carol Filomena MD, *2013*
Mujtaba Husain MD, *2013*
Heath Clay BS MBA CT(ASCP), *2014*
Mohiedean Ghofrani MD, MBA *2014*
Daniel Kurtycz MD, *ex officio*
Beth Jenkins, MD, *ASC Staff Liaison*

2012-2013

Committee Descriptions, Initiatives and Rosters

Ethics and Conduct Committee *(Standing Committee)*
Description: This Committee reviews professional conduct or potential conflicts of interest when tasked by the Executive Board, develops ethical guidelines on specific topics, and review ASC policies when directed by either the EB or the President.

Responsibilities

- Anticipate changes in ethical standards and conducts in medicine and science, and proactively recommend changes to processes and activities within the ASC.
- Receive and respond to complaints from ASC members.
- Review professional conduct or potential conflicts of interest when tasked by the Executive Board.
- Develop ethical guidelines on specific topics, and consider sharing them with members on the website/via the bulleting or educational programming.
- Monitor the ASC Listserve for breach in conduct or ethics.
- Nominate colleagues for ASC Achievement Awards
- Schedule face to face meeting at ASC annual meeting and conference calls as warranted.
- Chair to provide EB with evaluation update of committee initiatives/achievements and committee member participation per schedule from ASC staff.

Ethics and Conduct Committee
Thomas Bonfiglio MD, *Chair, 2013*
Mary Sidawy MD, *2013*
Barbara Benstein PhD SCT(ASCP)^{cm}, *2014*
Edmund Cibas MD, *2014*
Maria Friedlander MPA CT(ASCP), *2014*
Brian Smola CT(ASCP), *2014*
Yener Erozan MD, *2014*
Andrew Renshaw, MD, *EB Advisor*
Beth Jenkins, MD, *ASC Staff Liaison*

2012-2013

Committee Descriptions, Initiatives and Rosters

Membership Committee *(Standing Committee)*
Description: This committee is responsible for determining the eligibility of applicants for membership in the Society and recommending those qualified for membership.

Responsibilities

- Create programs and "drives" to actively recruit and attract new members to the ASC, including an annual regional membership drive at the location of the Annual Scientific Meeting.
- Review membership applications and approve for ASC membership on an as needed basis
- Increase net membership numbers by 5 percent each year
- Continue to assess and optimize the value of ASC membership
- Monitor growth and attrition rates by membership categories and suggest programs or strategies for recruitment and retention.
- Co-host with the Executive Board the first time gathering at the ASC Annual Scientific Meeting
- Nominate colleagues for ASC Achievement Awards
- Schedule face to face meeting at ASC annual meeting and conference calls as warranted
- Chair to provide EB with evaluation update of committee initiatives/achievements and committee member participation per schedule from ASC staff.

2012-2013 Initiatives

- **Committee to review 2012 ASC strategic plan and responsibilities and align/prioritize specific initiatives for 2012-2013**
- Increase ASC Membership by 10% over the next three years.
- Examine membership categories and determine target percentages for each category based on our financial goal for membership dues.
- Explore joint membership tactics with the American Society for Clinical Pathology and possibility the American Society for Cytotechnology (i.e. joint committees, membership benefits, etc.).
- Conduct market research with potential members to identify activities that will broaden our share of the membership market.
- Use Social Media to reach out to current and potential members
- Create an annual membership marketing plan based on quantified strategic goal.
- Retain current members by reviewing and evaluating current membership benefits identified in the recent (2011) membership survey
- Reach out to previous Society members and develop strategies to address the most

prominent reasons for dropped membership.

- Continue to reach out to new Residents and Fellows through Program Directors

Membership Committee
Guliz Barkan MD, *Chair, 2013*
Tracie Drew BS SCT(ASCP), *2013*
Po Chu Fung MBA SCT(ASCP), *2013*
Andrew Schreiner MD, *2013*
Kathy Grant PhD CT(ASCP), *2014*
Ly Ma MD, *2014*
Angelique Levi MD, *2014*
Li Yan Khor MB BCh, *2013, Junior Ad Hoc Member*
Daniel Kurtycz MD, *EB Advisor*
JoAnn Jenkins, MD, *ASC Staff Liaison*

2012-2013

Committee Descriptions, Initiatives and Rosters

Nominating Committee *(Standing Committee)*
Description: This Committee provides to the Society a slate of nominees for each of the four offices and for each of the positions on the Executive Board to be filled by vote of the voting members.

Responsibilities:

- Develop a slate of nominees that will ensure adequate constituency representation, and offer proper expertise and leadership skills to the Board
- Promote diversity on the Board by requesting nominations from the membership, including solicitation of nominees from ASC committees.
- Develop the slate of nominees for open positions on the Board for the Executive Board's review and approval prior to creation of the ballot for voting members.
- When necessary, identify additional candidates (other than those nominated by membership) for Executive Board and Officer positions.
- Prepare articles regarding the nomination process and candidates for *The ASC Bulletin* and other communications
- Nominate colleagues for ASC Achievement Awards

2012-2013 Initiatives

- Evaluate nominations for Board positions from the membership
- Evaluate the effectiveness of the minimum eligibility criteria and present suggestions for modifications, if any, to the EB.
- Ensure that the process of selecting nominees includes scoring and discussion, and that these are shared with the EB when submitting the slate of candidates for approval.

Nominating Committee
Edmund Cibas MD, *Chair, 2013*
George Birdsong MD, *2013*
William Crabtree PhD SCT(ASCP), *2013*
Michael Facik MPA CT(ASCP) CFIAC, *2013*
Nancy Young MD, *2013*
Lydia Howell MD, *2013*
Donna Russell MS CT(ASCP) HT(ASCP), *2013*
Andrew Renshaw, MD, *EB Advisor*
JoAnn Jenkins, MD, *ASC Staff Liaison*

2012-2013

Committee Descriptions, Initiatives and Rosters

Awards Committee *(Ad Hoc Committees)*

Description: The **Awards Committee** makes recommendations to the Executive Board for recipients of the major achievement awards of the Society presented each year at the annual scientific meeting. The committee also evaluates the awards process and recommends changes or revisions as necessary.

Responsibilities

- Call for nominations for the Papanicolaou Award, the Cytotechnologist Award for Outstanding Achievement, and Excellence in Education Award; review the nominees' credentials and present at least two candidates for each award to the Executive Board for the Spring Meeting.
- Maintain a list of nominees of the previous four (4) years to be considered for the above awards each year.
- Review applications and make recommendations to the CAP Foundation for the Zeiler Award.
- Develop criteria for new awards based on the evolving role of cytopathology, as needed.
- Nominate colleagues for ASC Achievement Awards

2012-2013 Initiatives

- Solicit nominees and propose at <u>least two candidates</u> for the Papanicolaou Award, the Cytotechnologist Award for Outstanding Achievement, and Excellence in Education Award
- Review the scoring criteria that also includes discussion of the candidates for the ASC Achievement Awards and provide any recommendations for revision, if warranted, to the EB
- Provide the ASC Board with the top two candidates with a brief summary of why they were selected for EB to consider for final selection.

Awards Committee

Mary Sidawy MD, *Chair, 2014*
Karen Atkison MPA CT(ASCP)CMIAC, *2013*
Theodore Miller MD, *2013*
John Shalkham MA, *2013*
Leigh Ann Cahill BS CT(ASCP)CMIAC, *2014*
Ibrahim Ramzy MD, *2014*
Celeste Powers, MD PhD, *2014*
Wenping Li MD PhD, *2013, Jr Ad Hoc*
Daniel Kurtycz MD, *EB Advisor*
JoAnn Jenkins, MD, *ASC Staff Liaison*

2012-2013

Committee Descriptions, Initiatives and Rosters

Position Statement/Guideline Review Committee *(Ad Hoc Committees)*
Description: The **Position Statement/Guideline Review Committee** reviews the current ASC position statements and guidelines makes recommendations to the Executive Board for any changes or if they should be continued. The committee also evaluates the review process and recommends changes or revisions as necessary.

Responsibilities

- Review all the ASC position statements and guidelines to determine if revisions are needed
- Developing a time frame for the systematic review of these documents on an ongoing basis
- Develop a framework for deciding which of these documents to review
- Review this Standard Operating Procedure for reviewing ASC Position Statements and Guidelines
-

2012-2013 Initiatives

- Review the ASC Position Statements and Guideline to determine if they are
    - Clear and understandable
    - Relevant, useful and/or necessary
    - Up to date
    - As scientifically accurate as possible. (Ideally all guidelines would be based on strong scientific evidence; however, this is often not available, in that case, the recommendations are based on the best evidence available. The lack of strong evidence is not a reason to avoid issuing guidelines if there is a need, relevance or usefulness.
- Address the strength of the evidence for the recommendations.
- If appropriate for the committee to write and publish an explanation of what was considered in the review process and the rationale behind the decision.

Position Statement/Guideline Review Committee
Paul VanderLaan MD PhD
Guliz Barkan MD
Barbara Benstein PhD SCT(ASCP)^{CM}
Brian Collins MD
Michael Henry MD
Michele Smith SCT(ASCP)

2012-2013

Committee Descriptions, Initiatives and Rosters

Public Affairs Committee *(Ad Hoc Committees)*

Description: The **Public Affairs Committee** is charged with developing programs to provide information on issues of cytopathology to the public and developing patient education programs for the Internet and local/ national forums

Responsibilities

- Monitor current articles, news feeds, etc. that affect the field of cytopathology and develop a response as needed.
- Recommend ways to promote ASC's standing among other pathology and medical societies.
- Recommend improvements to the ASC Web site in order to better educate the public, physicians and our members about the Society's mission, programs and events.
- Promote a positive image of the field of cytopathology
- Work closely with the ASC foundation board on advocacy efforts
- Nominate colleagues for ASC Achievement Awards
- Schedule face to face meeting at ASC annual meeting and conference calls as warranted
- Chair to provide EB with evaluation update of committee initiatives/achievements and committee member participation per schedule from ASC staff.

2012-2013 Initiatives

- **Committee to review 2012 ASC strategic plan and responsibilities and align/prioritize specific initiatives for 2012-2013**
- Explore 'sunsetting' the ASC Listserv and replacing with more modern web-based communication that members find useful and friendly.
- Expand communication promoting the ASC and its activities to a broad audience, using social media.
- Increase activity on Facebook, LinkedIn, Twitter, etc.
- Blog regularly about important issues concerning the field on the ASC Web site.
- Increase communications surrounding the Annual Meeting:
- Daily blogs or Tweets re: annual meeting activities/highlights
- Develop press releases on hot topics/abstracts from the ASC Annual Scientific Meeting.
- Explore development of a media day at the ASC Annual Meeting by inviting press.
- Increase advocacy with renewed focus on the individual patient and non physician health care workers. Develop and prioritize specific initiatives in this area.
- Explore jointly branded communications with the ASCP or other organizations on hot topics and advocacy areas.
- Work with Government Affairs and Economic Policy Committee for press release on

2012-2013

Committee Descriptions, Initiatives and Rosters

policy changes and the effects on the practice of cytology

- Educate the public through the ASC Web site Promote the professional identity and evolving role of the cytopathology professional
- Successfully promote: ethical practices, safe and reasonable workloads, properly educated workforce for the prevention of disease, EMR issues
- In collaboration with the Clinical Practice Committee consider a paper on the 2012 Cervical Cancer Screening Guidelines for publication in JASC.

Public Affairs Committee
Julie Kunkel MD, *Chair, 2014*
Alice Coogan MD*, 2013*
Barbara Crothers DO, *2013*
Eliza Enstine BS CT(ASCP) *2013*
Lori Haack BA SCT(ASCP) , *2013*
Aparna Mahajan MD, *2014*
Marina Mosunjac MD, *2014*
Chiara Sugrue MBA MS SCT(ASCP) , *2014*
Mark Vande Haar CT(ASCP) , *2014*
Gladwyn Leiman MD, *ex officio (Foundation Board)*
Wen-Chi Foo MD, *2013, Junior Ad Hoc Member*
Nicole Nelles MD, *2013, Junior Ad Hoc Member*
Michael R. Henry, MD, *EB Advisor*
Beth Jenkins, MD, *ASC Staff Liaison*

2012-2013

Committee Descriptions, Initiatives and Rosters

Publication Committee

Description: The Publications Committee is responsible for a continuing review of the publications of ASC (JASC and *The ASC Bulletin*) to assure that the various components are responsive to the current needs of users, and to anticipate and prepare for future needs.

Responsibilities

- Serve as overview committee for the work of the *JASC* Editors and *The ASC Bulletin* Editor to ensure that there is not unnecessary overlap and duplication;
- Remain alert for opportunities to enhance the publications and recommend changes for consideration by the Editors and EB
- Regularly review financial performance data and trends that may have an adverse effect on the publications and make recommendations that will maintain or improve the strength of the program;
- Work with *JASC* Editors to prepare annual meeting abstracts for publication based on predefined formats and deadlines
- Perform performance reviews of the Editors of both publications
- Provide oversight of search committees for Editors-in-Chief and editors;
- Be responsive to the strategic plans of the Society and undertake programs/actions to achieve relevant strategic objectives;
- Investigate complaints of potential scientific misconduct regarding the publications program and report to the President, as appropriate;
- Regularly review the scientific scope of existing journals and work with Editors to define journal profiles.

2012-2013 Initiatives

- Encourage top graded abstracts from the ASC Annual Scientific Meeting to be published.
- Use the JASC as a venue to promote cutting edge research projects. Discuss with the EIC the possibility of having a section devoted to a new/innovative research and publish proceedings from the annual scientific meeting.
- Highlight research opportunities in *The ASC Bulletin* and on the *ASC Web site.* Provide suggestions for topics, themes, etc. to editors

2012-2013

Committee Descriptions, Initiatives and Rosters

Publications Committee
Jeffrey Krane MD PhD, *Chair, 2014*
Savitri Krishnamurthy MD, *2014*
Donna Russell MS CT(ASCP) HT(ASCP*), 2014*
Daniel Kurtycz MD, *2014*
Liron Pantanowitz MD*, 2014*
Syed Ali MD, *JASC Editor*
Michael Thrall MD, *The ASC Bulletin Editor*
Michael R. Henry, MD, *EB Advisor*
Beth Jenkins, MD, *ASC Staff Liaison*

2012-2013

Committee Descriptions, Initiatives and Rosters

The ASC Bulletin* Editorial Board *(Ad Hoc Committees)
Description: The ASC Bulletin Editorial Board publishes *The ASC Bulletin,* the official publication of the Society that is sent to all members. The Board writes, solicits articles and advertisements, and suggests improvements for the bi-monthly newsletter.

Responsibilities

- Work in concert with the Executive Board and other committees to communicate issues to the ASC members.
- Publicize committee activities.
- Solicit technical and clinical practice articles.
- Embark on a continuing improvement program for content.
- Improve CME or self-assessment modules in *The ASC Bulletin*.
- Nominate colleagues for ASC Achievement Awards
- Schedule face to face meeting at ASC annual meeting and conference calls as warranted
- Editor to provide EB with evaluation update of committee initiatives/achievements and committee member participation per schedule from ASC staff.

2012-2013 Initiatives

- **Committee to review 2012 ASC strategic plan and responsibilities and align/prioritize specific initiatives for 2012-2013**
- Use *The Bulletin* as an opportunity to raise the visibility of the organization and the field and provide added membership value to the ASC members
- Determine if it would benefit the ASC members if the Bulletin was published monthly
- Include a complimentary blog site with featured articles on the ASC Web site
- Highlight research opportunities in *The ASC Bulletin* and on the *ASC Web site.*

***The ASC Bulletin* Editorial Board**
Michael Thrall MD, *Editor, 2013*
Jenna Benson BA CT(ASCP)CMIAC, *2013*
Laila Dahmoush MD, *2013*
Elizabeth Kurian MD, *2013*
Judith Modery MA SCT(ASCP), *2013*
Andre Moreira MD, *2014*
Brenda Sweeney MS SCT CLA(ASCP), *2014*
Olaronke Oshilaja MD, 2013, *Junior Ad Hoc Member*
Andrew Renshaw, MD, *EB Advisor*
Deborah Sheldon*, ASC Staff Liaison*